RISHIT SHAH & CO.

Practicing Company Secretaries

CALENDAR PROVIDING INDICATIVE COMPLIANCES DURING 2^{ND} QUARTER OF FY 2025-26

	July 2025				
Sr. No.	Particulars	Regulation/ Section/ Circular	Timeline	PDF	XBRL
1.	Freezing of PAN of designated persons		2 trading days prior to freeze start date June 26, 2025	NA	NA
2.	Closure of Trading Window	Schedule B of SEBI (PIT) Regulations, 2015	Before the end of the quarter i.e., before June 30, 2025, up till 48 hours from the date of declaration/Announcement of Un-Audited Financial Results for the quarter ended on June 30, 2025	~	✓
3.	Manner of filing certificate for surrender of certificate security	Reg 74(5) of SEBI (DP) Regulations, 2018	Within 15 days of receipt of certificate from the RTA	✓	NA
4.	Annual Return on Foreign Liabilities and Assets	FEMA, 1999 (A.P. (DIR Series) Circular No. 45 dated March 15, 2011)	July 15, 2025	Web-filing on Flair RBI Portal	
5.	Shareholding Pattern	Reg 31 of SEBI (LODR) Regulations, 2015	Within 21 days from the end of each quarter i.e., July 21, 2025	NA	✓
6.	Statement of Grievance Redressal Mechanism	Reg 13 of SEBI (LODR) Regulations, 2015	Within 30 days from the end of each quarter July 30, 2025		
7.	Compliance Report on Corporate Governance Report	Reg 27 of SEBI (LODR) Regulations, 2015	Combined Filing required through IF-Governance (IG): Additionally, L Co. to also report: a. Acquisition of shares/VR; b. Imposition of fines; and c. Updates on ongoing tax litigations/disputes	NA	✓ (API- Single SE filing only)

RISHIT SHAH & CO.

	Reconciliation		Within 30 days from the	,	,
8.	of share capital	Regulations, 2018	end of each quarter i.e.,	✔	✓
	audit report		July 30, 2025		
	Disclosure re	lated to Awarding, bagging/	receiving of orders/contract	ts (Event base	ed)
		g. 35 3	<u> </u>	`	Ź
	Disclosure	Regulation 30 r/w	PDF: 24 Hours from date		
	related to	Schedule III of SEBI	of event/receipt.		
	Awarding,	Listing Regulations, 2015.			
9.	bagging/	BSE Circular 20250707-	XBRL: 24 hrs from	✓	✓
	receiving of	34 & NSE Circular	submission of PDF		
	orders/contracts	NSE/CML/2025/30 dated			
		July 07, 2025			



	August 2025				
Sr. No.	Particulars	Regulation/ Section/ Circular	Timeline	PDF	XBRL
1.	Report of Monitoring Agency	Reg 32(6) of SEBI Listing Regulations, 2015	Within 45 days from the end of each quarter August 14, 2025	✓	NA
2.	Prior Intimation of Board Meeting for financial results	Reg 29 of SEBI (LODR) Regulations, 2015	2 clear working days prior to the Board Meeting BM to be conducted latest by August 14, 2025	~	✓
3.	Outcome of Board Meeting	Reg 30 of SEBI (LODR) Regulations, 2015 *XBRL required only for following: (a) Dividend (b) Buy-back (c) Bonus Issue (d) Voluntary Delisting	If conclusion time of BM is: a. during trading hours – Within 30 minutes; b. after trading hours – Within 3 hours XBRL (if applicable) within 24 hrs of PDF upload	✓	/ *
4.	Financial results	Reg 30 of SEBI (LODR) Regulations, 2015	If conclusion time of BM is: a. during trading hours – Within 30 minutes; b. after trading hours – Within 3 hours	√	✓ <u>Combined</u> <u>Filing</u> Required through IF- Financial.
5.	Quarterly disclosure of outstanding default on loans / debt Securities	Regulation 30 r/w section V-B of the Master Circular	Integrated (Financial) – On the same day of submission of PDF of financial results.	NA	Combined Filing Required through IF- Financial

6.	Statement of Deviation or variation	Reg 32 & Reg 33(3)(d) of SEBI Listing Regulations, 2015 respectively			
7.	Submission of Newspaper Advertisement	Reg 47 of SEBI (LODR) Regulations, 2015	Within 48 hrs of publication of financial results Note: QR Code mandatory	✓	NA
8.	Submission of copy of Newspaper Advertisements after publication of financial results.	Reg 30(6) of SEBI Listing Regulations, 2015 read with Schedule III [Part A (sub para 12]	Within 12 hrs of advertisement in newspapers	•	NA
9.	Website Update	Reg 46(3) of SEBI Listing	Within 2 working days from date of	NA	
		Regulations, 2015	change/update in content tional Investor Meet		
		Analysts of Institu	nonal investor wieet		
10.	Intimation of the Schedule for analysts or institutional investors meet.	Clause 15 (a) (i) of Part A of Schedule III of the SEBI Listing Regulations, 2015.	At least 2 working days in advance [excluding DOI & DOM]	✓	NA
11.	Prior disclosure of Presentations prepared for analysts or institutional investors meet.	Clause 15 (a) (ii) of Part A of Schedule III of the SEBI Listing Regulations, 2015.	Before the beginning of such event.	✓	NA
		Post earnings o	r quarterly calls		
12.	Intimation of the post earnings/ quarterly calls	Clause 15 (a) (i) of Schedule III of the SEBI Listing Regulations, 2015.	At least 2 working days in advance [excluding DOI & DOM]	√	NA
13.	Audio recordings of post earnings calls	Clause 15 (b) (i) of Schedule III of the SEBI Listing Regulations, 2015.	Website upload: Before the next trading day or 24 hrs from the conclusion of call, whichever earlier.	Recommend to also provide a link to SE	NA

RISHIT SHAH & CO.

14.	Video recordings	Clause 15 (b) (ii) of	Website upload:	Recommend	
	of post earnings	Schedule III of the SEBI	Within 48 hrs from the	to also	NA
	or quarterly calls	Listing Regulations,	conclusion of such call.	provide	INA
		2015.		a link to SE	
15.	Disclosure of	Clause 15 (b) (iii) of	Website upload & SE		
	transcripts of post	Schedule III of the SEBI	<u>filing:</u>		
	earnings/quarterly	Listing Regulations,	Within 5 working days of	✓	NA
	calls	2015.	the conclusion of such		
			calls		



	September 2025					
Sr. No.	Particulars	Regulation/ Section/ Circular	Timeline	PDF	XBRL	
1.	Freezing of PAN of designated persons	SEBI Circular No. SEBI/HO/ISD/ISD- PoD2/P/CIR/2023/124 dated July 19, 2023	2 trading days prior to freeze start date September 25, 2025	NA	NA	
2.	Closure of Trading Window	Schedule B of SEBI (PIT) Regulations, 2015	Before the end of the quarter i.e., before September 30, 2025, up till 48 hours from the date of declaration/ Announcement of financial Results for the Quarter ended on September 30, 2025	√	✓	
3.	DIR-3 KYC/ WEB	Rule 12A of the Companies (Appointment and Qualification of Directors) Rules, 2014	On or before September 30, 2025	Filing w	rith MCA	
4.	Annual General Meeting	Section 96 of the Companies Act, 2013	On or before September 30, 2025	MCA Complia	nnce	

	Annual General Meeting				
Sr. No.	Particulars	Regulation/ Section/ Circular	Timeline	Form/ PDF/ XBRL	
1.	Approval of Audited Financial Statements by the BOD	Section 179(3) of the Act	Before dispatch of the Notice of AGM	NA	
2.	Approval of Notice of AGM	Procedural requirement	Before dispatch of the Notice of AGM	NA	
3.	Approval of Directors' Report and Annexures thereon	Section 179(3) of the Act	Before dispatch of the Notice of AGM	NA	
4.	Opening of separate Bank Account for Dividend	Section 123 of the Act		Procedural requirement	
5.	Appointment of Scrutinizer (In case of e-voting)	Rule 20 of the Companies (Management and Administration) Rules, 2014	Before dispatch of the Notice of AGM	NA	
6.	Uploading of Annual Return on website of the Company	Section 92(3) of the Act	Before dispatch of the Notice of AGM	NA	
7.	Filing of resolution with MCA	Section 117 read with Section 179(3) of the Act	Within 30 days from the date of passing of resolution	MGT-14	
8.	Pre-dispatch Newspaper advertisement of AGM	MCA Circular	Before dispatch of notice of AGM	PDF	
9.	Dispatch of Notice of AGM	Section 101 of the Act read with Regulation 34 of the SEBI Listing Regulations, 2015	21 clear days prior to the date of AGM	PDF + XBRL	
10.	Intimation of Record Date	Regulation 42 of the SEBI LODR Regulations, 2015	At least 3 working days excluding the date of intimation and the record date	PDF	
11.	Post-dispatch Newspaper	Section 108 read Rule 20 of the Companies (Management and	After dispatch of notice of AGM	PDF	

	Advertisement	Administration) Rules, 2014		
12.	Cut-off date of AGM	Rule 20 of the Companies (Management and Administration) Rules, 2014	Not more than 7 days prior to the AGM	NA
13.	Remote e- voting start	Rule 20 of the Companies (Management and Administration) Rules, 2014	Remain open for at least 3 days in advance of AGM	NA
14.	Remote e- voting end date	Rule 20 of the Companies (Management and Administration) Rules, 2014	5.00 p.m. on the date preceding the date of the AGM	NA
		Convening of AGM – On or before	re September 30, 2025	
15.	Deposit the dividend amount in the separate bank account	Section 123 of the Act	Within 5 days from the date of declaration of dividend	Procedural requirement
16.	Payment of dividend to the shareholders	Section 124 of the Act	Within 30 from the date of declaration of dividend	Procedural requirement
17.	Proceedings of AGM	Regulation 30 read with Schedule III of the SEBI LODR Regulations, 2015	Within 12 hours from the conclusion of AGM	PDF
18.	AGM recorded transcript	MCA Circular	As soon as possible to be uploaded on the website of the Company.	
19.	Voting results and Scrutinizer's Report	Regulation 44 of the SEBI LODR Regulations, 2015	Within 2 working days from the date of AGM	PDF + XBRL
20.	Filing of annual Accounts	Section 137 of the Act	Within 30 days from the date of AGM	AOC-4/ AOC-4 CFS/ AOC-4 NBFC/ AOC-4- XBRL All the said forms are now shifted to V3 portal
21.	Filing of Annual Report in XBRL	Regulation 34 read with BSE Circular no. LIST/COMP/40/2018-19	At the same time of filing AOC-4 XBRL with MCA	XBRL

22.	Filing of resolution with MCA/ Compliance with Video-conferencing requirements	Section 117 of the Act read with MCA Circular	Within 30 days from the date of AGM	MGT-14
23.	Report on AGM – For Listed Companies	Section 121 of the Act	Within 30 days from the date of AGM	MGT-15
24.	Transfer the unpaid/ unclaimed	Section 124 of the Act	Within 7 days from the expiry of 30 days from the declaration of dividend	Procedural Requirement
	dividend to Unclaimed Dividend Account			Note: The separate account opened for dividend can be renamed as "Unpaid Dividend Account"
25.	Certification on Annual Return	Section 92 of the Act	Within 60 days from the date of the AGM	MGT-8
26.	Filing of Annual Return	Section 92 of the Act	Within 60 days from the date of the AGM	MGT-7
	Aimuai Keturii		date of the Adivi	The said form is now ported to V3 portal
27.	Statement of unclaimed and Unpaid amounts as specified in section 125	Rule 5 (8) of IEPF Authority (Accounting, Audit, Transfer and Refund) Rules, 2016	Within a period of 60 days after the holding of AGM	IEPF-2
28.	Upload unclaimed and unpaid amount statement on the website of the Company	Section 124(2) of the Act	Within 90 days from the transfer of amount in the Unpaid Dividend Account	Procedural Account